

# MINUTES OF REGULAR MEETING JULY 12, 2021

AT 7:00 P.M. AT THE FRANKLIN ELEMENTARY SCHOOL

PRESENT: Michelle Babcock, Wayne Bartron, Kathleen Clohessey  
John J. Friend, F. Cliff Graham, Shane Hrbek  
Stephen Koger, Ronald Neal, Suzanne Ross  
John R. Giacchi, Chief School Administrator  
Barbara A. Decker, Business Administrator/Board Secretary

ABSENT: None

The Board President opened the meeting at 7:00 P.M., with the Flag Salute and Pledge of Allegiance, which was followed by the following statement read by the Board Secretary:

This meeting is being conducted in compliance with the "Open Public Meeting Act – Chapter 231 – Public Laws of 1975." Advance written notice of at least 48 hours was given specifying the time, date and to the extent known, the agenda, and stating whether formal action may or may not be taken and has been properly posted at the school, mailed to the Clerk/Administrator, mailed to the New Jersey Herald and the Star Ledger.

In accordance with current State guidelines, the Franklin Borough Board of Education is going back into full compliance with its Bylaw #0164 - Conduct of Board Meetings and will continue to follow social distancing guidelines.

## Approval of Regular Board Minutes

On motion by Mrs. Clohessey, seconded by Mr. Hrbek, and carried by the following roll call vote, approved the minutes of the following meetings as presented:

1. June 7, 2021 – Regular Meeting Minutes
2. June 7, 2021 – Executive Session Minutes:

**Attachment 1**

Yes	-	6
No	-	0
Abstain	-	Mr. Graham, Mr. Neal, Mrs. Ross

**PRESENTATIONS: NA**

**CORRESPONDENCE: NA**

## OPEN TO THE PUBLIC – AGENDA ITEMS

On motion by Mrs. Ross, seconded by Mrs. Clohessey, and carried unanimously by voice vote, opened the meeting to the public for comment on the agenda items.

The Board Secretary read the following statement:

## **MINUTES OF REGULAR MEETING JULY 12, 2021**

At this time, members of the public are invited to address the Board. Please note that public comments on the agenda items will be made in accordance with Policy 0167 - Public Presentation at Board meetings. Each statement made by all participants may be limited to three minutes in duration. If you would like to address the Board, please raise your hand to be called upon. Once called, please come to the microphone and state your name, municipality of residence, and/or group affiliation.

Please let the record reflect that the Board of Education does not endorse comments, nor will the Board of Education be held liable for comments made by a member of the public about a staff member or any other individual that may be considered defamatory and/or libelous, as that individual retains all rights to pursue any legal remedies against you.

*No one addressed the Board.*

On motion by Mrs. Ross, seconded by Mr. Graham, and carried unanimously by voice vote, closed the meeting to the public for comment on the agenda items.

### **BOARD SECRETARY'S REPORT: NA**

### **CHIEF SCHOOL ADMINISTRATOR'S REPORT**

A. School updates - Mr. Giacchi provided school updates on numerous topics.

B. Mr. Giacchi reported that bus drills were held on the following dates:

- May 24, 2021
- June 8, 2021

C. Mr. Giacchi reported that the fire and security drills held during the month of June 2021 were as follows:

- June 10, 2021 at 9:01 am. - Fire drill
- June 10, 2021 at 9:06 a.m. - Active Shooter drill

### **Personnel Committee – Shane Hrbek, Chair**

Discussion: NA

On motion by Mrs. Clohessey, seconded by Mrs. Ross, and carried unanimously by roll call vote, approved the following resolutions:

A. Resolved that the Board of Education, upon recommendation of the Chief School Administrator, amends the following longevity stipend for the 2020-2021 school year:

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Employee	Adjusted Longevity Stipend Amount
Joshua Savely	\$1,500 for the 2020-2021 school year

- B. Resolved that the Board of Education, upon recommendation of the Chief School Administrator, makes the following appointments pending receipt of required documentation:

Staff Member/Appointment	Start Date	Compensation
Joseph Maldonado Full-time Teacher	9/1/2021, pending completion of required paperwork	MA +30 Step 1 at \$62,585 per year per contract, plus benefits <i>(to be adjusted upon contract settlement)</i>
Regina Norris Full-time Teacher	9/1/2021	BA Step 1 at \$56,075 per year per contract, plus benefits <i>(to be adjusted upon contract settlement)</i>

- C. Resolved that the Board of Education, upon recommendation of the Chief School Administrator, amends the dates and hours for the summer programs listed below:

Program Type	Dates/Hours
Nurse Services	<b>June 28, 2021 - August 12, 2021</b> 9:00 a.m. - 11:30 a.m.
School Security Officer Services	<b>June 28, 2021 - August 12, 2021</b> 8:45 a.m. - 11:45 a.m.
Speech Language Services	<b>June 28, 2021 - August 12, 2021</b>
Occupational Therapy (OT) Services	<b>June 28, 2021 - August 12, 2021</b>

- D. Resolved that the Board of Education, upon recommendation of the Chief School Administrator, approves the second reading and adoption of the following policy update:

Number	Title	Attachment #
P 1642	Earned Sick Leave Law (M)	<b>Attachment 2</b>

- E. Resolved that the Board of Education, upon recommendation of the Chief School Administrator, approves the first reading of the following policy and regulation updates:

Number	Title	Attachment #
P 1649	<b>ABOLISH</b> - Federal Families First Coronavirus (COVID-19) Act (M)	<b>Attachment 3</b>
P 3134	Assignment of Extra Duties (New)	<b>Attachment 4</b>

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Number	Title	Attachment #
P & R 3142	Nonrenewal of Nontenured Teaching Staff Member (Revised)	<b>Attachments 5 &amp; 6</b>
P & R 3221	Evaluation of Teachers (M) (Revised)	<b>Attachments 7 &amp; 8</b>
P & R 3222	Evaluation of Teaching Staff Members, Excluding Teachers and Administrators (M) (Revised)	<b>Attachments 9 &amp; 10</b>
P & R 3223	Evaluation of Administrators, Excluding Principals, Vice Principals, and Assistant Principals (M) (Revised)	<b>Attachments 11 &amp; 12</b>
P & R 3224	Evaluation of Principals, Vice Principals, and Assistant Principals (M) (Revised)	<b>Attachments 13 &amp; 14</b>
P & R 4146	Nonrenewal of Nontenured Support Staff Member (Revised)	<b>Attachments 15 &amp; 16</b>

F. Resolved that the Board of Education, upon the recommendation of the Chief School Administrator, makes the following appointment, pending completion of required paperwork:

Name/Position	Start Date	Compensation
Rebecca Weber, Long-term substitute middle school math teacher (September 2021-June 2022)	9/1/2021, pending completion of required paperwork.	BA Step 10 at \$62,060 per year per contract, plus benefits (to be adjusted upon contract settlement)

G. Resolved that the Board of Education, upon the recommendation of the Chief School Administrator, approves the summer hours as listed below, compensation at the contracted hourly rate upon submission of timesheets:

Staff Member	Hours	Compensation
School Nurse S. Sienkiewicz	Not to exceed 10 days or 70 hours	\$41.60 per hour (to be adjusted upon contract settlement)

### EDUCATION COMMITTEE – Suzanne Ross – Chair

Discussion: NA

On motion by Mr. Hrbek, seconded by Mrs. Clohessey, and carried unanimously by roll call vote, approved the following resolutions:

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- A. Resolved that the Board of Education accepts the Harassment, Intimidation, and Bullying (HIB) reports shared at the June 7, 2021 regular meeting in Executive Session:

HIB 20-21.02	Unsubstantiated	Accepted/Rejected/Modified
HIB 20-21.03	Unsubstantiated	Accepted/Rejected/Modified

- B. Resolved that the Board of Education approves the YMCA to provide Before and After Care for the 2021-2022 school year pending receipt of required paperwork.
- C. Resolved that the Board of Education approves the submission of the 2021-2022 Safe Return Plan.
- D. Resolved that the Board of Education approves the Bayada Pediatrics Substitute School Nursing contract for the 2021-2022 school year as follows:
- RN: \$63 per hour
  - LPN: \$53 per hour
- E. Resolved that the Board of Education approves the submission of the Wellness Whole School, Whole Community & Whole Child (WSCC) School Health NJ Project Building and Sustaining Healthy Schools for All Students grant.
- F. Resolved that the Board of Education approves the first reading of the following policy and regulation update:

Number	Title	Attachment #
P 0131	Bylaws, Policies, and Regulations (Revised)	<b>Attachment 17</b>

### FINANCE/BUILDINGS & GROUNDS – John J. Friend, Chair

Discussion: NA

On motion by Mrs. Clohessey, seconded by Mr. Bartron, and carried unanimously by roll call vote, approved the following resolutions:

- A. Resolved that the Board of Education approves the vendor payments dated June 8, 2021 - June 30, 2021.

**Attachment 18**

Fund 10	Charter School/ER FICA Share	57,894.26
Fund 11	General Expense	785,574.31
Fund 12	Capital Outlay	5,718.00
Fund 20	Special Revenue	48,176.04
Fund 60	Cafeteria	49,763.10
Fund 95	Student Activities	12,706.00
	Total	959,831.71

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- B. Resolved that the Board of Education approves the vendor payments dated July 1, 2021 - July 12, 2021. **Attachment 19**

Fund 10	Charter School/ER FICA Share	400.00
Fund 11	General Expense	168,563.78
Fund 12	Capital Outlay	0
Fund 20	Special Revenue	0
Fund 60	Cafeteria	2,340.00
Fund 95	Student Activities	385.00
	Total	171,688.78

- C. Resolved that the Board of Education accepts the attached Board Secretary's Report and Treasurer of School Monies report for June 2021.

Resolved pursuant to N.J.A.C. 6A:23A-16.10 (c)3, the Board Secretary does certify that as of June 30, 2021, no budgetary line item account has encumbrances and expenditures which in total exceed the amount appropriated by the district Board of Education pursuant to N.J.S.A. 18A:22-8.1;

Therefore be it resolved that pursuant to N.J.A.C. 6A:23A-16.10(c)4 the Board of Education does certify that as of June 30, 2021, the Board Secretary Monthly Financial Report, did not reflect an over expenditure in any Major Account for Fund, and based on the Appropriation Balances reflected on this report and on the advice of District Officials, that sufficient funds are available to meet the District's financial obligations for the remainder of the fiscal year. **Attachment 20**

- D. Resolved that the Board of Education approves between line item transfers as required by State rules and regulations for the month of June 2021. **Attachment 21**

- E. Resolved that the Board of Education approves the submission of and accepts the IDEA Consolidated grant application/entitlement for the project period July 1, 2021 - September 30, 2022 with the following allocations:

GRANT	ALLOCATION
Basic	\$182,795
Preschool	\$10,065
<b>TOTAL</b>	<b>\$192,860</b>

- F. Resolved that the Board of Education approves the submission of and accepts the ESEA Consolidated grant application/entitlement for the project period July 1, 2021 - September 30, 2022 with the following allocations:

GRANT	ALLOCATION
Title I-A	\$80,087

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GRANT	ALLOCATION
Title II-A	\$12,671
Title III	\$1,401
Title IV Part A	\$10,000
<b>TOTAL</b>	<b>\$104,159</b>

- G. Resolved that the Board of Education amends the resolution approved at the June 7, 2021 board meeting DynTek Services, Inc. of Irvine, CA to install a new video surveillance system as outlined in Quote #002201 V1 dated April 1, 2021, for a cost not to exceed \$137,000 pending proof of cooperative purchasing membership and approval for such services **utilizing Maintenance Reserve Funds**.
- H. Resolved that the Board of Education approves a withdrawal from the Maintenance Reserve account not to exceed \$137,000 to cover the cost of the surveillance system.
- I. Resolved that the Board of Education approves the following breakfast and lunch prices for the 2021-2022 school year:

	Student	Reduced	Adult
Breakfast	1.25	.00	2.25
Lunch	2.95	.00	4.25

- J. Resolved that the Board of Education approves the OMB Mileage Rate of .35 cents/mile for fiscal year 2022.
- K. Resolved that the Board of Education approves the purchase of 100 Dell Chromebooks from Trafera of St. Paul, Minnesota utilizing TIPS Contract #200105 not to exceed \$33,900.
- L. Resolved that the Board of Education approves the purchase of 40 Dell Touchscreen Chromebooks from Trafera of St. Paul, Minnesota utilizing TIPS Contract #200105 not to exceed \$15,120.
- M. Resolved that the Board of Education approves the purchase of 285 Chromebook cases from Trafera of St. Paul, Minnesota not to exceed \$8,407.50.
- N. Resolved that the Board of Education approves the purchase of 16 BenQ Interactive Flat Panel Display boards from PC University Distributors, Inc. of Valley Stream, New York utilizing Ed-Data Cooperative bid pricing not to exceed \$45,584.
- O. Resolved that the Board of Education approves Dyntek, Inc. to provide the following services per Quote #000967 V2 net of 60% E-Rate discount:

Description	Cost – E-Rate Funding	Net Cost
Meraki Access Points	\$16,416.31 - \$9,849.79 (E-Rate funding)	\$6,566.52
Meraki Licensing Renewal - 3 years	\$17,581.15 - \$7,980.82 (E-Rate funding)	\$9,600.33



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Description	Cost – E-Rate Funding	Net Cost
Professional Services – installation of Access Points	\$8,311.94 - \$4,987.16 (E-Rate funding)	\$3,324.78
<b>TOTAL</b>		<b>\$19,491.63</b>

P. Resolved that the Board of Education approves The Gillespie Group to replace the flooring in the Zoom Room utilizing ESCNJ #19/20-05 cooperative at a cost not to exceed \$60,877 with PEA funds.

Q. Resolved that the Board of Education approves the first reading of the following policies and regulation updates:

Number	Title	Attachment #
P & R 6471	School District Travel	<b>Attachments 22 &amp; 23</b>
P 8561	Procurement Procedures for School Nutrition Programs (M) (Revised)	<b>Attachment 24</b>
R 7510	Use of School Facilities	<b>Attachment 25</b>

R. Resolved that the Board of Education approves the following facility use requests pending receipt of required paperwork:

Group/Organization	Dates	Space
Girls Scouts, USA	1 <sup>st</sup> and 3 <sup>rd</sup> Tuesday of the month from September 2021 - June 2022 from 6:30 p.m. - 8:00 p.m.	Cafeteria, YMCA Room, and one additional room
Rising Stars Youth Theatre Company	July 31, 2021 and August 14, 2021	Auditorium

S. Resolved that the Board of Education approves professional fees for Phase I of the Window Project to Parette Somjen Architects, LLC in the amount of \$39,000.

**OLD BUSINESS: NA**

**NEW BUSINESS: NA**

### **OPEN TO THE PUBLIC – VISITORS ADDRESS THE BOARD**

On motion by Mrs. Ross, seconded by Mrs. Clohessey, and carried unanimously by voice vote, opened the meeting to the public for visitors to address the board.

The Board Secretary read the following statement:

At this time, members of the public are invited to address the Board. Please note that public comments not on the agenda items will be made in accordance with Policy 0167 - Public



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Presentation at Board meetings. Each statement made by all participants may be limited to three minutes in duration. If you would like to address the Board, please raise your hand to be called upon. Once called, please come to the microphone and state your name, municipality of residence, and/or group affiliation.

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*No one addressed the Board.*

On motion by Mrs. Ross, seconded by Mr. Hrbek, and carried unanimously by voice vote, closed the meeting to the public for visitors to address the board.

### **EXECUTIVE SESSION: NA**

On motion by Mrs. Ross, seconded by Mrs. Babcock, and carried unanimously by voice vote, adjourned the meeting at 7:11 p.m.

Respectfully submitted,

Barbara A. Decker  
Business Administrator/  
Board Secretary